

**SOUTH COAST CORRIDOR MULTI - MODAL STUDY
STEERING GROUP
6 August 2001**

MINUTES OF MEETING

Those Present:

Charlotte Dixon (Chair)	Government Office for the South East	Mike Ford	Highways Agency
Lee Sambrook	Government Office for the South East	Andy Renaut	Brighton and Hove Council
Andrew Cleaver	Government Office for the South East	Kevin Travers	Hampshire County Council
Nicola Brooker	Government Office for the South East	Roger Jones	West Sussex County Council
John Gutteridge	Freight Transport Association	Peter Hayward	East Sussex County Council
Derrick Coffee	South East Forum for Sustainability	Lindsay Gardner	South East Regional Assembly
Paul Collins	Department of Local Government Transport and the Regions		
Colin Murray	South East Forum for Sustainability		
Anthony Slack	South East England Development Agency		

CONSULTANTS

Mark Brown
David Turner
Paul Read
Christina McDonagh
Paul Stelmaszczyk
Heather Pope

APOLOGIES

Mark Froud	Sussex Enterprise
Colin McKenna	West Sussex County Council
Elizabeth Goodal	Southampton City Council
Bernie Miles	Southampton City Council
Paul Hudson	South East England Development Agency
Bob Wilkins	East Sussex County Council
Andrew Dyer	Stagecoach South
Mick Sutch	Kent County Council
Tony Cook	SEAPLAG
Matthew Lodge	SRA

Chair's welcome and introductions.

1. Minutes of the last meeting were tabled and agreed.
2. The Chair discussed the consequence of the decisions resulting from the Hastings MMS on SoCoMMS. She noted that Ministers want the Steering Group to take note of the decision, but not to let it constrain the study. It was noted that the Hastings decision was reached based on the Terms of Reference of the Access to Hastings study.
3. It was agreed that the consultants would ensure the Steering Group see a draft of the next newsletter before it is finalised.
4. A question was raised as to whether SoCoMMS would take account of new research in defining and appraising wider economic impacts. The Chair agreed that GOSE would be in close contact with the research, and would pass on relevant points to the consultants.
5. A question was raised in relation to the relationship between the Study and the 10-Year Plan. The Chair suggested that the strategies should be measured against the 10-Year Plan but that aspects of this might also be open to some review. The Chair also noted the Ministers emphasis on the need for the deliverability of schemes.

6. The Chair agreed that it was GOSE's role to ensure that there was consistency between the various Multi-Modal Studies.

Presentation of the Study Progress from Halcrow.

7. The Consultants presented the (previously circulated) Progress Report outlining work undertaken to the end of July. A discussion was held on various aspects of the Study carried out so far:

Workshops / Consultation:

- Members of the Steering Group indicated that they were generally content with the workshop process, although it was noted that there will be a need for more notice to be provided to invitees in subsequent consultation.
- It was noted that business representation was weak at many workshops. A suggestion was also made to invite representatives from the Agricultural Industry and the Arts community. It was also suggested that inclusion of health groups / authorities might be justified.
- It was suggested that in future newsletters might be sent with invitations to workshops.
- It was agreed that the consultants would provide on request the list of workshop invitees
- Also noted that in future steering group members should provide the consultants names of representatives that they would like to be invited to the workshops.
- Noted that the response to newsletter and the website is generally low. Camargue provided a summary discussion of general press activity. It was requested that Camargue copy in the local authority representatives on local press activity.

Modelling - Various issues were raised in relation to the modelling:

- The first related to the capacity of the M25 and that outputs would be impractical if they did not represent peak hour. The consultants indicated that although the strategic model uses the average hour there are capacity constraints on the M25, and sensitivity tests will have to be undertaken to ensure the impacts of M25 congestion are modelled.
- In relation to rail, the consultants had agreed with SRA that algorithms used from other models would be used to represent crowding.
- In relation to model validation, it was agreed that reporting would need to be sent to SRA, GOSE, HA and IETA in order to ensure agreement on model validation.
- Halcrow indicated that in their view the modelling requirements envisaged are achievable in the timetable set. It was agreed that Halcrow would let the Steering Group know if this changes.

Outline of 2016 Base Case- Network Assumptions.

- 8 The Consultants presented the Network Assumptions with regard to a decision on using a

“Do –minimum” or a “ Reference Case” and what schemes should be incorporated in each.

- The need to tie in TEMPRO land use assumptions with other regional studies was noted and it was agreed that the “Do-Minimum” would include RPG housing requirements.
- It was agreed that a “Do minimum” would be used for “Future Year Base Case” which would include schemes that are committed and have orders. It was also agreed that there will be a need for a “Do-minimum Plus” that will incorporate schemes that are likely to be required, in part as a response to the problems identified through preliminary tests with a Do Minimum only network.

- The Consultants requested the Steering Group to send them by the end of August a list of schemes that they feel should be included in the Do Minimum, and potentially might require incorporation in a Do Minimum plus.
- It was agreed that the Consultants would send the members of the Steering Group the final list of schemes to be incorporated in the “Do –Minimum” and “Do-minimum Plus”.
- Examples given were A21 Pembury Improvements for “Do-minimum Plus”; Portsmouth – Waterloo- Horndean Bus Improvements for the “Do –Minimum”.
- It was additionally noted that some land use changes might result in the need for the inclusion of additional schemes in the do “Minimum Plus” scenario.

The Vision for the South Coast and Appraisal Framework.

- 9 The consultants provided a recap on the development of a ‘Vision’ for the South Coast. Support was given from members of the Steering Group on the approach to the evolving process of the vision.
- 10 The consultants presented the Appraisal Framework, specifically looking at that part of the appraisal that assesses the degree to which the local and regional objectives would be achieved by each strategy. It was agreed that members of the Steering Group would respond to the consultants with comments on the prioritisation of objectives by the end of August.
- 11 The need to pick up regeneration as an objective was noted, as was a wider need not to limit aspects of appraisal to those criteria that are readily measurable.
- 12 The requirement to address the needs of the Sustainable Development Framework was additionally raised as was a need to consider freight and rural development issues.
- 13 It was additionally noted that the consultants would seek to develop a first sift appraisal procedure for significant preliminary schemes. The consultants also outlined that the next steering Group meeting would present a forum for outlining the next stage in the Appraisal procedure.

Proposals for Second Stage Participation

- 14 The consultants outlined the approach to the next stage of the participation process. It was proposed that the next round of workshops would take place starting from the beginning of October. This would mean the Steering Group would be asked to review a newsletter in the first week of September.
- 15 Various issues were raised and discussed re the previous round of consultation / participation including:
 - The lack of representation of the business sector - It was noted that although 24% of invitees were from the business Sector only 11% of those invited actually attended the workshops. It was suggested that this was a normal response rate from the business sector. It was suggested that GOSE might follow up with Mark Froud from Sussex Enterprise on this concern.
 - GOSE are to co-ordinate MP and MEP consultation meetings
 - The lack of representation of access groups – it was suggested that the consultants contact Local Authority Access officers to get contacts. “Raise” was also mentioned as a contact.
 - Council meetings – the Chair confirmed that the Council meetings looking at solutions would be the responsibility of the Local Authorities to set up and that care would need to be taken to make sure that the Districts would not be left out.
 - Topic Group workshops – the consultants confirmed that these would be organised as required, but were probably best developed around a discussion of specific issues.

- The consultants confirmed that there would be one on one meetings with the Statutory Environmental Organisations as well as the RAC and AA.
- The consultants indicated that they would consider one on one meetings with Area Health Authorities

Reporting

16 The Chair requested that the consultants let the Steering Group know when reports are available, and that reporting dates should be written up in the Progress Reports.

A.O.B

17 It was requested that Progress reports should be made available on the Website.

18 It was confirmed that funding has been given for a 14-month Study therefore the Commissioning report can be completed.

19 **Action point:** The consultants to prepare papers for the next steering group on the next stages of the Appraisal Framework.

20 **Action point:** The Steering Group are asked to provide comments on the Appraisal Framework by the end of August.

21 **Action point:** The Steering Group are asked to provide the consultants by the end of August a list of schemes for incorporation in the “Do Minimum” network and possible further schemes for the “Do Minimum Plus”

22 **Action point:** The Consultants would provide Steering Group members, on request, listings of workshop invitees.

23 **Action point:** The Steering Group should provide the consultants with representatives they wish to be invited to future workshops by the end of August.